

# GENEVA JEAN MONNET WORKING PAPERS

## *Instructions for Authors*

In order to ensure uniformity in the series, authors should follow the bellow guidelines when preparing their Working Paper. The author is recommended to use the template provided for on the CEJE website: [www.ceje.ch](http://www.ceje.ch).

## Content and structure of the papers

Papers include the following elements:

- cover sheet containing: complete title of the Paper, details of the author (Name of the author, address, email address, phone number), University and/or Research Center of affiliation (address, website)
- abstract of 250 words in English **and** in French and a maximum of 10 keywords in each language
- overview
- list of abbreviations
- main text
- annexes (if exist)
- full Bibliography (doctrine and case law)
- table of contents (with page indications)

## Format the Geneva Jean Monnet Working Papers

### 1. *Police, paragraphes and writing guidelines*

The Working Papers contain between 8'000 and 15'000 words (main text and footnotes included).

#### **Format A4**

##### Main text

Font: Garamond

Size: 13

Space: before and after 10.5 pt

Interlining: exactly 18 pt

##### Footnotes

Font: Garamond

Size: 8.5

Space: before and after 0 pt

Interlining: multiple 1.1



Numbering of pages should start after the abstracts and keywords. Numbering of pages is placed at the bottom right of the page. The first page of the text will not contain a page number. Titles in the main text should follow this structure: I, A., 1., a. Italic format is used for foreign words as well as for quotes in the main text, which should be between quotation marks.

## **2. Quotation guidelines**

The authors must apply a uniform way of quotation. The quotations of references in a language other than English and French are not an exception to this rule.

### **a. Legal texts**

#### **– Treaties**

##### Prior to the entry into force of the Lisbon Treaty (1 December, 2009)

In the main text: Article 30 TEU or Article 300 TEC

In the footnotes: Art. 30 TEU or Art. 300 TEC

##### After the entry into force of the Lisbon Treaty (1 December, 2009)

In the main text: Article 40 TEU or Article 267 TFEU

In the footnotes: Art. 40 TEU or Art. 267 TFEU

#### **– Secondary legislation**

In the main text: Article 7 of Regulation No 1612/68

In the footnotes: Art. 7 of Regulation No 1612/68 of the Council of 15 October 1968, on the freedom of movement for workers within the Community, [1968] OJ L 257/2.

In the main text: Article 3 of the Directive 98/109

In the footnotes: Art. 3 of Council Directive 93/109 of 6 December 1993 laying down detailed arrangements for the exercise of the right to vote and stand as a candidate in elections to the European Parliament for citizens of the Union residing in a Member State of which they are not nationals, [1993] OJ L 329/34.

Directives should not be followed of the term “No”.

### **b. Cases**

##### Prior to the entry into force of the Treaty of Lisbon (December 1, 2009)

ECJ, Case C-192/99 *Kaur* [2001] ECR I-1237, para. 3.

TFI, Case T-306/01 *Yusuf* [2005] ECR II-3533, paras 20-22.

##### After the entry into force of the Treaty of Lisbon (December 1, 2009)

ECJ, Case C-409/06, *Winner Wetten* [2010] ECR I-8015, para. 5.

GC, Case T-189/08, *Forum 187 ASBL v European Commission* [2010] ECR II-1039, paras 18-20.

After 1<sup>st</sup> of January 2012

ECJ, Case C-114/12, *Commission v Council*, EU:C:2014:2151, para. 32.

GC, Case T-306/11, *Schwenk Zement KG v European Commission*, EU:T:2014:123, paras 22-25.

**c. Other documents (eg. Communications, Guidance, Reports)**

*The European Ombudsman - Annual report for 2000*, [2001] OJ C 218/3.

*European social agenda approved by the Nice European Council meeting on 7, 8 and 9 December 2000*, [2001] OJ C 157/4.

**d. Doctrine**

– **Books**

CRAIG Paul, *EU Administrative Law*, Oxford, Oxford University Press, 2012, 2<sup>nd</sup> ed., 777 p.

JACQUE Jean Paul, *Droit institutionnel de l'Union européenne*, Paris, Dalloz, 2012, 7<sup>th</sup> ed., 757 p.

– **Commentaries, specialized encyclopedias**

CALLIESS Christian, RUFFERT Matthias, (Hrsg.), *EUV/EGV: das Verfassungsrecht der Europäischen Union mit Europäischer Grundrechtecharta – Kommentar*, München, Schulthess, 2012, 4<sup>th</sup> ed., 3148 p.

– **Collective works**

- Citation of collective book:

GOWAN Peter, ANDERSEN Perry, (eds), *The Question of Europe*, London/New York, Verso, 1997, 370 p.

LEGER Philippe (sous la direction de), *Commentaire article par article des traités UE et CE*, Bâle/Genève/Paris/Bruxelles, Helbing & Lichtenhahn/Dalloz/Bruylant, 2000, 2060 p.

- Citation of Articles in edited books:

LOUIS Jean-Victor, *The European Union's Constitutional Muddle: Which Way Forward ?*, in Monor Jörg, Wessels Wolfgang (eds), « The European Union after the Treaty of Amsterdam », London/New York, Continuum, 2001, pp. 87-95, p. 93.

– **Articles in Periodicals**

LENAERTS Koen, *Some Reflections on the Separation of Powers in the European Community*, CMLRev 1991, pp. 11-35, p. 31.

– **Articles published online**

JAASKINEN Niilo, *Le juge face à des régimes juridiques distincts*, Geneva Jean Monnet Working Paper, No 01/2016, available at <http://www.ceje.ch/files/2414/5442/0028/01-Jaaskinen.pdf> (consulted on 17 February 2016).

\*\*\*

February 2016